



# FEATHER RIVER

RESOURCE CONSERVATION DISTRICT

## Board of Directors SPECIAL Meeting Minutes

October 11, 2021 at 12pm

Video: [meet.google.com/unf-nnfg-ocy](https://meet.google.com/unf-nnfg-ocy)

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- I. **Call Meeting to Order** Director Lunder called the meeting to order at 12:02pm
  - a. Determination of a Quorum Directors Reid, Johnson, Lunder and Wilson – Quorum.
  - b. Acceptance of the Agenda Director Lunder called for motion to accept the agenda.  
Director Wilson made motion, Director Johnson seconded - accepted
- II. **Approval of the Minutes (Action)** – September 13, 2021 Director Lunder called for a motion to approve the minutes with correction of a single letter typo. Director Reid motioned for approval of modified minutes. Director Wilson seconded - accepted
- III. **Public Comment** Director Lunder called for public comment. None offered.
- IV. **District Managers Report** District Manager reported on activities of the district since re-opening doors following closure prompted by Dixie Fire. District Manager reported on preparations for annual audit and District Manager transition
- V. **Action Items**
  - a. June – August 2021 Financial Report Director Lunder called for a motion to approve the financial report for June-August. No “Status of Grants and Agreements” is given due to incomplete fiscal year transition. Director Reid motioned to approve financial report.  
Director Johnson seconded- approved
  - b. FY 20/21 and 21/22 Auditor Contract Award – Smith & Newell Director Lunder called for a motion to approve awarding FY20/21 and 21/22 Auditor Contract to Smith and Newell. Only one bid was received during bid period. Director Wilson motioned,  
Director Reid seconded - approved
  - c. District Manager Transition – Interim District Manager Director Lunder called for signing and approval of the memorandum dated October 11, 2021 detailing single

applicant Michael Hall as Interim District Manager for the six month period commencing October 25, 2021 and ending April 25, 2022, with the addition of \$6240 of pay. Director Wilson made motion, Director Reid seconded – memorandum is approved and will be signed

d. District Manager Transition - Project Coordinator/Ops Manager Director Lunder called for signing and approval of the memorandum dated October 11, 2021 detailing temporary additional pay totaling \$1000 for Project Coordinator Brad Underwood and Operations Manager Leaf Van Pelt for compensation of extra duties associated with the District Manager transition period starting October 25, 2021, ending April 25, 2022. Director Reid made motion, Director Johnson seconded – memorandum is approved and will be signed.

## **VI. Discussion/Report Items**

a. Staff Report Director Lunder called for RCD Staff Report. M. Hall gave updates on project adjustments due to Dixie Fire, on temporary re-hire of two field techs, and on opportunity for funding through CalOES/FEMA for private landowner reforestation projects after Dixie Fire.

b. NRCS Report Director Lunder called for NRCS Report. None.

c. Agency/Partner Organization Report Director Lunder called for Agency/Partner Organization Report. None.

d. Board Report/Direction Director Lunder called for Board Report/Direction. A suggestion was made to move partner/agency reporting up in the agenda to reduce the amount of time partners would need to spend in our meeting and still be able to report.

## **VII. Closed Session** Director Lunder adjourns open session and opens closed session at 12:55pm

a. Claim 7371 No action

**VIII. Adjourn/Next Meeting Confirmation – November 1, 12p** Director Lunder opened the session and adjourned the meeting at 1:09pm