



**Board of Directors Regular Meeting  
MINUTES**

**October 7th, 2019, 12pm Plumas County Planning and Building Dept. Conference Room  
555 Main St. Quincy, CA**

**I. Call Meeting to Order** Director Lunder called the meeting to order at 12:08p

- a. Determination of a Quorum Directors Lunder, Reid, Noia, Wilson and Dutra present - Quorum
- b. Acceptance of the Agenda Change date in heading of agenda to October, 7, 2019, Director Lunder Motioned, Director Wilson second, agenda accepted.

**II. Approval of the Minutes (Action) September 9th, 2019** – Director Lunder motioned to approve the minutes. Director Reid second, minutes approved.

**III. Public Comment/Agency Reports** Director Lunder called for comments- Director Lunder inquired about an RCD field tour. Dan Martynn, from NRCS, is accepting applications for the new fiscal year. NRCS is expanding targeted outreach for some forestry projects, primarily identifying eligible land owners for fuels reduction. Management plans required for clients around Mohawk Valley and Sierraville.

**IV. Action Items**

a. Financial Reports (Action) Financial reports were reviewed, RCD DM explained charges on Plumas bank statements in lieu of fiscal report. New hire at RCD, Kaline Lecoq, assisting with finances and operations, will prepare a quickbooks financial statement for the next meeting. Status of FRRCD Grants and Agreements discussed, funds transfer to more productive investment account (see attached financial breakdown). Reid requested to identify pending funding in addition. CAL FIRE invoice pending. Director Wilson inquired about Item 1 & 2 on the financial breakdown, old contracts with remaining funds, and how to spend them out. Director Reid motioned to approve (stipulation with financial report for November) Director Lunder second – financial reports approved.

b. Franks Valley NOE (Action)

See attached letter and CEQA letter. Exemption states, that NEPA is sufficient for CEQA. RPF letter and Notice of Exemption included. DM requested approval, Director Lunder motioned to approve the filing the Notice of Exemption, Director Dutra second- filing of NOE approved.

**V. Discussion/Report Items**

A. District Managers Report

I. Current RCD Projects and Activities- District Manager provided updates on current and potential projects, as well as other administrative tasks being completed.

a. Moonlight - Tours of planting sites required for 2019 site prep, needing to be completed before



winter weather concerns. DM is working with FS to implement contracting for 2020 planting. DM will work on the project through the winter for site prep.

- b. Crescent Mills/Yellow Creek: Endowment invested. Planting hawthorn at site tomorrow, Oct. 8th, 2019. Director Noia inquired about reporting. DM stated the need to file a report for CALTRANS, not filed last year.
- c. CALFIRE and PUC- RCD Trailer built, loaning to UC Forestry camp for prescribed burn workshop. John Dovrak from UC Berkeley Forestry camp and Ryan Thompkins from UC extension to run the workshop. DM to speak at the event, Dutra to attend as well. Noia discussed Fire severity risk at UC Forestry camp. Hannah Hepner of Plumas County Fire Safe Council and Plumas County Underburn Cooperative and Jamie Sammut, Lawyer for SNC and former lawyer for Cal Fire, had held a meeting on September 13th, to discuss liability of the project- no definites determined. Sammut was pro-burning but still realistic about risks.
- d. RCD MOU's -Sierra valley RCD moved meeting to Today, Oct. 7th. DM will try to attend to discuss MOU.
- e. Line of credit- DM sent email to council, still waiting for a reply. One free hour of CSDA Legal counsel, may be used.
- f. LAIF- of CMWCA endowment funds. Transferred funding source to Interest bearing account (2.41%).
- g. Compliance-Audit FY19- postponed until books are reconciled.
- h. CEQA Lead Agency Fee for Service- DM stated that Plumas Collaborative removed, completed with Franks. Will assist FRC in final analysis and CEQA filing. UCCE Berkeley camp, Thompkins lead. Big Meadow, Home owners and FS, help under Sierra Institute Umbrella. Good neighbor authority, need compliance but nothing is submitted to RCD yet.

## II. Current Grant Status Report

Discussed in Financial report.

## III. Project Development

- a. Cal Trans ROW Fuel Break- Director Noia discussed incentivizing CALFIRE by removing hazardous trees to help sweeten the deal.
- b. UC Forestry Camp Fuels and Forest Health- Application being finalized by SNC
- c. Moonlight Aspen- Outside of RCDs current contract- Aspen work through SNC.covered under CEQA but not a part of the current contract.
- d. CEQA Lead Agency – FRC, Poplar Valley, Dixie Valley- discussed above.
- e. WEEDS- DM sent email to County Ag Commissioner Jenn Wiley, back on correspondence.
- f. Carbon Farming Planning/Hub- Did not receive grant funding- Honey Lake Valley RCD. SAC



RCD received grant for proposal. Applied for application funding for increasing carbon in soil through agricultural practices.

g. Fee for Service Program Development- Kelly Weintraub leaving RCD, now down to one RCD Field Tech. Not currently seeking to employ.

h. Other – Plumas Eureka, CEQA finished. DM speaking with them. Want to start working with State Parks.

Bucks Wilderness potential for Biomass, limitations in wilderness- no machines, for fuels reduction.

#### **IV. Personnel Policy Update**

a. Benefits- DM stated interest in benefits for employees. Once financial planning is complete, RCD will have a better idea of budget and scale for insurance. DM suggested stipend for health insurance, phone bill. Director Dutra mentioned paid vacation after 6 months, better retention of employees.

b. Work Schedule- DM removed item from report.

END DM REPORT

B. NRCS Report District Conservationist, Dan Martynn- nothing more to add. Lunder moved to next item.

C. CARCD Conference: November 12-14: Director Lunder may attend, Director Wilson may be able to attend one day of conference. DM will be attending and will send info.

d.. Sac Valley Region of RCDs Meeting - October 22 District Manager will be attending. Director Noia considering.

e. Board Comments/Direction- Director Dutra asked about hiring field techs. Suggested flying positions in November for hiring in Feb. DM interested in using UC forestry camp for hiring seasonal techs.

**VI. Adjourn/Next Meeting Confirmation** – next meeting canceled - DM will send information for field meeting at Crescent Mills November 4th, 2019, 3pm TBD. Director Lunder adjourned the meeting at 1:27p