



FEATHER RIVER
RESOURCE CONSERVATION DISTRICT

**Board of Directors Regular Meeting
MINUTES**

December 7, 2020, 12pm

Video: meet.google.com/jvy-yjgg-fhb

Phone: 516-268-6767 PIN: 409 502 683#

- I. Call Meeting to Order-**Director Lunder called the meeting to order at 12:08pm
 - a. Determination of a Quorum-Directors Lunder, Reid, Johnson and Wilson present-
Quorum.
 - b. Acceptance of the Agenda- Director Wilson motions to accept the agenda. Director Reid seconds, unanimous. Agenda accepted.
- II. Approval of the Minutes (Action)** – November 2, 2020 Director Wilson motions to approve the minutes. Director Johnson seconds, unanimous. Minutes approved.
- III. Public Comment-** None.
- IV. District Managers Report-** District Manager reports on current active projects and updates. TREX workshop completed and successful, weather permitted burning during the final stretch and participants reported a positive, educational experience. DM focused on prioritizing burning opportunities while burn window conditions permit. As Plumas County moves into the Purple Tier restrictions for Covid-19 safety measures, DM to implement a new office policy where only 2 FRRCD staff members can be in the office at once. Staff will be coordinating days and times desired in the office and remote work until further notice. Operations Manager and District Manager request some Board Members to be assigned to a policy sub-committee to help refine certain aspects of our policies and personnel procedures. Directors Lunder and Reid agreed to volunteer after the New Year. Two staff members received promotions and wage increases, Brad Underwood moves to Project Manager and Julia Sidman to Lead Forestry Tech. Director Reid inquires about billable rates shifting as FRRCD staff salaries increase. Plan to discuss further in sub committee moving forward.

V. Action Items

- a. October Financial Reports- District Manager presents October 2020 financial reports, bank statements and status of grants & agreements. Board inquires about LAIF interest amounts and potentially searching for a more equitable percent investment return. DM continuously searching for different investment options and to communicate with Cal Trans regarding endowment. Director Wilson moves to approve the financial reports. Director Johnson seconds, unanimous, approved.

VI. Discussion/Report Items

- a. FY19/20 Audit Report- FYE June 30, 2020 Audit completed and financial statements provided to BOD. DM reflects on an opportunity to improve ease and efficiency for next fiscal year to prepare more ahead of time. DM to work more closely and timely with accounting firm to ensure preparedness.
 - b. Staff Report- None.
 - c. NRCS Report- None.
 - d. Board Comments/Direction- DM requesting Board Members to reach out in search of recruiting a new board member with active participation. Ideally would represent a section of the District Boundary not yet represented by our current elected members. Map of FRRCD boundary will be provided by DM.
- Open Session meeting adjourned at 12:47pm.**

VII. Closed Session- Director Lunder called to order at 12:48pm.

- a. Discussion of claim PD1415007371-0001/#7371 No Action Taken
- b. District Manager Performance Evaluation- BOD unanimously approves DMs Merit Increase.

VIII. Adjourn/Next Meeting Confirmation – January 4, 12p Meeting Adjourned at 1:18pm, December 7th, 2020. Items for Next Meeting:

-Policy Sub-committee for February meeting