



**Board of Directors ADJOURNED Meeting
MINUTES
May 13th, 2019, 12pm
Plumas County Planning and Building Dept. Conference Room
555 Main St. Quincy, CA**

- A. Call Meeting to Order Director Lunder called the meeting to order at 12:04pm**
- a. Determination of a Quorum **Yes – Directors Lunder, Reid, Wilson, Noia, and Dutra all present.**
 - b. Acceptance of the Agenda **Item D.b. was moved to the end of the meeting as item G., changed Adjournment to tem H. – Director Wilson Motion, Director Reid 2nd, all in favor.**
- B. Approval of the Minutes (Action) – April 1, 2019 Director Noia Motioned, Director Dutra 2nd, all in favor.**
- C. Public Comment/Agency Reports Lindsay Wood, PAS – mentioned MSC is looking for a Lead Agency; Lori Simpson, PC Supervisor – Told the RCD that we’re doing a good job, and that she has brought the RCD up in other meetings; Jeff Titcomb, IVCS D – None.**
- D. New Business**
- a. Officer Elections (Action) **Sandy Borden (Not present, newly hired Operation Manager) was voted as the Board Secretary – Director Wilson motioned, Director Reid 2nd – all in favor. Director Lunder nominated Director Wilson as Treasurer, Director Noia 2nd – all in favor. Director Lunder nominated Director Reid as Vice President, Director Wilson 2nd all in favor. Director**

Noia nominated Director Lunder as President, Director Dutra 2nd – all in favor.

- ~~b. Performance Evaluation – District Manager (Action) (Moved to Item G)~~
- c. Program Development – (Discussion) – **Discussed forestry and agricultural program development. Potential programs discussed included SWEEP (and other CDFA programs) as well as weeds. Directors encouraged more development of forestry programs, with a focus on noxious weed control.**

E. Old Business

- a. Moonlight Project – (Discussion) **District Manager updated Board on project status and funding – currently conducting tree planting contract inspection with awaiting SNC funding from invoice and advance request – using One Tree Planted Funding to float the cash needed for expenses.**
- b. Crescent Mills

Director Wilson left the meeting at 12:45p

- i. Yellow Creek Agreement (Discussion) **District Manager provided update on Draft Agreement. Cal Trans has submitted to their agreement department. Money may be available in June or July. This agreement is different in that it will be invoiced as needed rather than given the total sum and reported on as spent.**
- ii. 2019 Operations **District Manager updated on Irrigation system needs, lack of funding, and turnover at Cal Trans. The irrigations system needs a lot of work, with the first valve in the system being broken, need to be fixed before the rest of the system can be checked for**

potential issues. Yellow Creek money for the irrigation system isn't coming through until June or July at the earliest, work needs to be completed, and only contingency funds and a little endowment interest left. Director Noia provided a brief history of the contingency funds and the difference in the definition of its intended purpose by Cal Trans and the RCD (Cal Trans wanted to use for projects, RCD resisted – trying to save the contingency funds for times of need). District manager asked if this qualified as a time of need. It was discussed and decided that minimal contingency funds could be used to keep the CM site operational while other (endowment interest and Yellow Creek Agreement) funding is limited. Mary Ann will be retiring in the coming months, and Phil Cramer will be replacing her as the point of contact. They will be coming up to plant in the Yellow Creek area on Tuesday, May 14.

- c. CAL FIRE partnership – Update – **District Manager updated that Cal Trans is still not responsive to attempts to contact.**
- d. FRRCD Policy Manual (Discussion) – **Director Dutra brought up the pieces of the policy manual regarding uniforms (not needed at this time), and disciplinary action (should be included).**
- e. Plumas Underburn Cooperative – Update **District Manager updated that the grant was funded, and the agreement is being processed. It is the idea that Matt West of the Fire Safe Council would best fit the position budgeted to coordinate that grant. Equipment items budgeted for in the grant were**

discussed, including ownership and towing of the trailer. The RCD owning the trailer was discussed, but it wasn't decided.

- f. Genesee Valley Watershed Improvement Project – Decision (Action) – **District Manager described the project and the project boundary modification, the CEQA guidelines pertaining to the action of modifying the project boundary, read the recommendation to adopt a Notice of Determination that there is no evidence that the Genesee Valley WIP would cause a significant environmental impact, with mitigations in place. Director Reid motioned to adopt the Notice of Determination, Director Lunder 2nd – all in favor.**
- g. FRRCD Strategic Plan 2019-2024 (Discussion/Action) **Directors and District Manager discussed the broad categories of program development included in the strategic plan. Narrowing the categories of program development was suggested, specifically to include noxious weed management, as was the inclusion of noxious weed management in the broad categories. Pursuing forestry and ag related programs, specifically weed management, we agreed to take priority. Director Reid motioned to approve the Strategic Plan, Director Noia 2nd- all in favor.**
- h. Sierra Valley RCD MOU – Update **District Manager updated that a conversation with SVRCD Director Goicoechea was still necessary to have the MOU added to a SVRCD agenda. The MOU would allow the RCDs to work with each other on projects and across boundaries.**

F. Financial (Action)

- a. Financial Reports – April 2019 (Action) **Directors reviewed the financial report. Director Lunder motioned to approve, Director Noia 2nd – all in favor.**
- b. Investment of CMWCA Endowment funds
 - i. Local Agency Investment Fund (LAIF) - Discussion/Action **District Manager summarized the LAIF program and the current return. Directors reviewed Resolution 2019-02 to allow for use of LAIF as an interest bearing account. Director Lunder motioned to approve Resolution 2019-02, Director Reid 2nd- all in favor.**
- c. Compliance (Discussion/Action)
 - i. Audit
 - 1. Lost Invoices 2017 – Update **Director Lunder still working on getting this information from Roberta Allen at the County Auditor’s Office.**
 - 2. Audit Preparation – Update **District Manager updated that the audit materials are being prepared and the audit will be scheduled soon.**
 - ii. State Controller Reports **District Manager updated that the new Operations Manager will be working with the State Controller’s Office to file the report. The SCO has scheduled an audit due to delinquent report. Jeff Titcomb suggested that the SCO be contacted to let them know the report is process. District Manager will direct the Operations Manager to do so.**

- G. CLOSED SESSION – District Manager Performance Evaluation-** The session was closed to the public, and all persons excepting Directors and District Manager left the meeting space. District Manager Performance Evaluation was conducted. Director Reid moved to approve the evaluation, Director Lunder 2nd – all in favor.
- H. Adjourn/Next Meeting Confirmation – June 3, 12p** Director Lunder adjourned the meeting at 2:05pm
- I. Items for Next Meeting: Annual Plan (Discussion)**