



Board of Directors Regular Meeting
AGENDA
July 1, 2019, 12pm
Plumas County Planning and Building Dept. Conference Room
555 Main St. Quincy, CA

A. Call Meeting to Order Director Lunder called the meeting to order at 12:12pm

- a. Determination of a Quorum – Directors Reid, Wilson, Lunder
- b. Acceptance of the Agenda – Director Reid suggested amending agendas to ‘Action & Discussion’ format. Start with Consent agenda, Action Items and Budget for review then Project Updates/discussion items. District Manager wants to add Xerces MOU to action items D.c. Move E.b to D.d (Action); No action on F.a., discussion of financial report format. Director Wilson motioned, Director Reid 2nd, all in favor.

B. Approval of the Minutes (Action) – June 3, 2019 Discussed necessity of tabling due to Wilson’s absence at June 3rd meeting, no quorum on this A.I.

C. Public Comment/Agency Reports

Lynn Campbell Land Grant Rep. for N. Central SNC - she is working on grants, currently has little less than 8 million for land grants. RFP released for WIP- Forest Health

Hannah Hepner of PCFSC present for CEQA that is on this Agenda.

Dan Martynn of NRCS discussed equipment contractors, stewardship programs, staffing shortage.

Offered to help FRRCD with grants/programs.

D. New Business

- a. Annual Plan – (Discussion) District Manager explained budget is activity based, he would like to have draft completed by August, 2019 board meeting. Directors were in agreement with format of the annual plan/budget.

- b. CEQA Lead Agency – CCI Projects (Action) District Manager explained projects, all projects are covered by NEPA, all fuels reduction and states role is providing funding; therefore covered by SB 901 – Public Resources Code 4799.05 (d) (1); CEQA does not apply – NOEs are for security and cost \$50 each. Director Lunder motioned, Director Wilson 2nd, all in favor.
 - i. Corridor
 - ii. Elizabethtown II
 - iii. Empire
- c. Xerces – District Manager stated MOU must be signed by July 5th. 1,600 milkweed plants to be picked up Oct 7-21. District Manager will coordinate pick up with Butte County RCD. He has applied for a grant to pay a tech to plant. Director Lunder suggested getting directions on planting. Director Reid recommended approval.
- d. Crescent Mills
 - i. Yellow Creek (Action) District Manager discussed feasibility of Coop –Agreement with Cal-Trans, sufficient effort was put into making sure that project implementation is possible under scope of work. Mary Ann retired, Phil Cramer is her replacement. Director Lunder motioned to approve signing Coop –Agreement, Director Reid 2nd, all in favor.
 - ii. 2019 Operations - District Manager discussed irrigation issues and plan under Coop.

E. Old Business

- a. Moonlight Project –District Manager provided update. Field Tech Weintraub may be allergic to the dye they are using. She is out with a cold. The site-prep contractor is late- currently in Elko. The new vehicles must be built, expect to have a VIN # in August- May need to rent vehicles (Lynn suggest SNC possibly has Ford Escapes available)
- b. CAL FIRE partnership – Update District Manager gave update. Ivan came to a FRCS meeting, possibly opening a new dialogue. Holding off on writing a letter to the State Office.

- c. Plumas Underburn Cooperative – Update District recently spent a week in Humboldt County where he participated in under burning training. Lynn Campbell suggested applying for a grant for new equipment, may be possible under Resilient Communities. Matt West of Plumas County Fire Safe Council is working on buying equipment and coordination.
- d. Sierra Valley and Honey Lake Valley RCD MOU – Update HLVRCD took to the board, DM answered HLV questions, will revisit at next HLV meeting.

F. Financial (~~Action~~)

- a. Financial Reports – ~~June~~ May-2019 (Discussion) – District Manager pointed out the report is for May, 2019 as today is July 1st and June reports are not compiled yet. Director Wilson [as Treasurer] said he would like to see grant totals on reports and would like to see bank statements. District Manager is in the process of getting Director Wilson a signature card with the bank. Secretary Borden discussed the challenge of providing grant totals on Quickbooks. Director Reid suggested consulting with a CPA for direction.
- b. Investment of CMWCA Endowment funds – LAIF- Update Waiting for LOC
- c. Line of Credit – Update - Secretary Borden reported Plumas Bank LOC application is currently being reviewed by the banks legal team.
- d. Compliance –Audit Update District Manager reported the Audit is postponed due to auditor not receiving necessary documents on time. Auditor has documents, waiting for auditor to reschedule.

G. Adjourn/Next Meeting Confirmation – ~~July 1, 12p~~ August 5th, 12p. Director Lunder Adjourned the meeting at 1:10pm

Items for Next Meeting: Annual Plan (Action)