



**Board of Directors Regular Meeting
MINUTES
August 5, 2019, 12pm
Plumas County Planning and Building Dept. Conference Room
555 Main St. Quincy, CA**

- I. Call Meeting to Order** Director Lunder called the meeting to order at 12:07pm
 - a. Determination of a Quorum Directors Lunder, Reid, Wilson, and Noia present - Y
 - b. Acceptance of the Agenda Director Wilson suggested adding the approval of the June minutes to the agenda, as they were not approved at the July meeting due to lack of quorum on the action item; the addition was made. Director Reid motioned to approve the agenda, Director Noia second, approved.
- II. Approval of the Minutes (Action)** – July 1, 2019 – and June 3rd 2019. Director Noia motioned to approve the June minutes, Director Reid second, approved. Director Wilson motioned to approve July meeting minutes, Director Reid second, approved.
- III. Public Comment/Agency Reports** No public or Agency representatives present
- IV. Action Items**
 - a. Financial Reports (Action) Directors discussed financial transactions and current grants status, as well as potential funding sources with District Manager. Director Noia moved to approve the financial reports, Director Reid second.
 - b. Annual Budget (Action) Directors reviewed the Annual Budget proposed by the District Manager. Director Reid stated the importance of having a Budget in place. District Manager answered questions regarding the process of producing the figures in the budget. Director Noia motioned to adopt the Annual Budget via resolution, Director Reid second. The Annual Budget for FY19-20 was adopted and Director Lunder and District Manager signed Resolution 2019-04 to adopt the Annual Budget.

- c. Annual Work Plan (Action) Directors reviewed the Annual Work Plan and stated the importance of tying this document together with the Strategic Plan, as well as reporting on accomplishments annually. District Manager agreed that an Annual Report outlining the work of the RCD is a good option for communicating how the RCD's work is aimed at accomplishing the goals in the Annual and Strategic Plans. Director Reid motioned to adopt the Annual Work Plan, Director Noia second. Annual Work Plan adopted.
- d. Plumas Underburn Cooperative Trailer Purchase (Action) Directors discussed the ownership of the trailer, whether it would be owned by the RCD or the Plumas Underburn Cooperative. Directors decided it would be best for the RCD to maintain ownership of the trailer. Director Reid motioned to approved the expense of \$6,800 on a trailer for the Underburn Cooperative, Director Wilson second. Purchase of trailer for \$6,800 approved.
- e. Sacramento Valley Region of RCDs MOU (Action) District Manager explained that he was approached to join the Sac Valley Region of RCDs MOU, as well as a Regional Carbon Farming Hub grant. The FRRCD signing on to the MOU itself would not negatively affect the FRRCD, and it would strengthen the Sac Valley Region of RCD MOU as well as potentially provide more opportunities for collaboration and fund. Director Wilson motioned to sign on to the Sac Valley Region of RCDs MOU, Director Reid second. Signing on to the Sac Valley Region of RCDs MOU approved. Director Lunder signed the MOU

V. Discussion/Report Items

- a. District Managers Report District Manager reported on the current status of active projects, administrative status of the RCD, and program/project development. Directors asked questions about how the potential for Moonlight site prep to be incomplete this season would affect the RCD work and what steps could be taken

to mitigate the impact to the RCD schedule of work next year. District Manager discussed options, Directors directed District Manager to communicate the issue with Sierra Nevada Conservancy.

- b. NRCS Report District Conservationist not present
- c. CARCD Conference November 12-15 Director Noia communicated his intention of attending the conference, as did the District Manager. Director Noia suggested that Director Wilson attend the conference, the other Directors agreed. Director Wilson and District Manager will work on conference registration and travel plans.
- d. Board Comments/Direction Directors and District Manager discussed the Line of Credit application with Plumas Bank, Director Reid will follow-up with the bank to evaluate what is needed to move forward with establishing a line of credit, or if we should start moving the endowment funding without securing the line of credit first. District Manager was directed to start moving funds from the Plumas Bank Certificate of Deposit to LAIF investments.

VI. Adjourn/Next Meeting Confirmation – September 2, 12p Director Lunder adjourned the meeting at 1:34pm.

Items for Next Meeting: CEQA Lead Agency for CCI projects, RCD Policy updates