



# FEATHER RIVER

RESOURCE CONSERVATION DISTRICT

**Board of Directors Regular Meeting**  
**MINUTES**  
**June 16, 2025 at 12pm Location:**  
**422 N Mill Creek Road, Quincy CA 95971**

<https://us02web.zoom.us/j/87564506525?pwd=K2tkcDY3VmE5WXhjcCtrMWRkN3ZjZz09>  
16699006833 (San Jose)  
16694449171 (US)  
Meeting ID: 875 6450 6525 Passcode: 836561

**Directors Present:** Wilson, Parque, Jayo,  
**Directors Absent:** Dvorak, Reid  
**RCD Staff Present:** Underwood, Poling  
**Other Partners/Members Present:** Matt West, Greg Hinds

- I. Call Meeting to Order** Director Wilson called the meeting to order at 12:01pm
  - a. Determination of a Quorum Three of five directors present, quorum was established.
  - b. Acceptance of the Agenda Director Wilson calls for a motion to accept the agenda. Jayo moved and Parque seconded. Agenda approved.
- II. Approval of the Minutes (Action)** – May 19, 2025 Not enough members from the last meetings to approve April and May minutes.
- III. Public Comment** None
- IV. Partner Reports**
  - a. NRCS Report None
  - b. Agency/ Partner Organization Reports
    - Plumas Firesafe Council: Firesafe, FRRCD, Sierra Institute and Terra Fuego to collaborate on a grant through SNC. Grant opened today, so application is still a ways out. Project aims to do fuels reduction and burning around American Valley.
  - c. Staff Reports All seasonals (9) onboarded. 5 on fuels crew, 4 on conservation crew, 2 FRC techs.
  - d. District Manager Report
    - May-June- DM Hall has been meeting with funders to talk about future grants, with SNC, Forest Service, CalFire, and Plumas Audubon.
    - Hosted a booth at the wildfire preparedness day
    - Audit documents have been finalized
    - Attended BOS meeting on Dixie Recovery
    - Planted Baker cypress in the Mud Lake RNA with the Forest Service and other partners. Potential monitoring planned with Cal-Poly Humboldt.
    - Prepared annual budget and working with auditor to finalize. Planned to be

on July agenda for final review.

## V. Action Items

### a. May 2025 - Financial Report

- 2025 Audit is complete, hard copy available at office
- Underwood delivered the May financial report that was provided by Van Pelt. Director Wilson called for a motion to approve the financial report. Jayo made a motion, Parque seconded. The financial report was approved.
- Summary: There are a lot of bills to pay but a lot of money owed to the RCD. This is a normal cycle that happens most years around this time as expenses increase and we are waiting between invoice periods. Our CLASS account can cover if necessary but we would prefer to get some receivables in the bank first.

### b. Swearing in Director West

- Director Wilson calls for a vote. All in favor. Matt West is approved to be on the BOD.

### c. Award of Moonlight Herbicide contract- Silhouette Farm and Forestry LLC

- Jayo, West, and Parque asked about the specs of the herbicide application. Director Wilson makes a motion to approve the awarding of the contract. Parque moves, West seconded. 2 vote yay, 1 vote nay. Contract approved. A special meeting will be set to discuss future used of pesticides in RCD projects.

### d. Award/ Approve Sierra Institute contract- Feather River Stewardship Coalition

- Director Wilson called for a motion to approve the contract. Jayo made a motion, West seconded.

## VI. Adjourn/ Next Meeting Confirmation

- Director Wilson adjourned the meeting at 12:47pm and scheduled the next meeting for Monday July 21st at 12:00pm.